

Privacystatement Edufax-Consultancy

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Edufax provides services to employers and (expat) families in the field of education at international removals. On this page you will find the privacy statement of Edufax B.V. ("Edufax") which sees specifically on the consultancy services offered by Edufax to employers and (expat) families. For our other forms of service, you can consult the privacy statements that relate to it elsewhere on this website.

This privacy statement provides information about the data that Edufax processes in the context of advising educational issues in international removals from the (contact person of the) employers, (expat) families and users of the website(s) www.edufax.nl.

This privacy statement may be changed. We therefore advise you to consult this privacy statement regularly. This privacy statement was last amended on January 1, 2021.

1. Who is responsible for processing your (personal) data?

When you use Edufax distance learning in the field of Dutch distance lessons, the data you provide will be processed by us. Edufax is the controller for the processing of your personal data within the meaning of the General Data Protection Regulation ("GDPR"). This means that Edufax is responsible for what happens to your data.

We realize that we process (special) personal data of you and your children. We therefore see it as our responsibility to treat your data with all due care and confidentiality.

You can contact us at any time if you have any questions about this privacy policy. Our data is:

Edufax B.V.

Valkenswaardseweg 3a 5595

CA Leende

Telefoon +31 (0) 402047470

E-mail info@edufax.nl

You can find us through the following social media channels:

YouTube

<https://www.youtube.com/user/EdufaxNL>

Twitter

<https://twitter.com/edufaxnl?lang=nl>

Facebook

<https://www.facebook.com/EdufaxNL/>

LinkedIn

<https://www.linkedin.com/company/edufax>

2. What data is collected and why?

In the context of giving educational advice in relation to international relocations, we process a number of data from (expat) families.

Educational advice is provided on the basis of a screening, possibly followed by an advisory interview in order to be able to identify the educational consequences, costs and possible risks. As part of this, we request specific (special) personal data from you that we process and retain. This includes NAW data, education data and, where appropriate, medical data if applicable. More specifically, we process the following data:

- NAW data
- Contact information
- Family composition
- Assignment data
- School reports
- Pupil file of the day school

This data is processed by us with the aim of providing you as a family with all the necessary educational advice. All our advice that is recorded in the Educational Mobility Report (EMR) is given in the best interests of the child.

If the employer is the client, this advice also aims to inform the employer about the costs and possible risks in the field of education that the international relocation of you as an employee may entail. The EMR is only shared with your employer with your explicit consent.

In order to keep a close eye on the educational developments of the child, we regularly contact the families. This can be done via e-mail, phone, Skype and WhatsApp. If necessary, the EMR shall be adjusted and stored on the basis of such a contact point. If you have given your consent, the custom EMR will be shared with your employer.

In some cases, data from expat families is shared with third-party organizations. More information on this data exchange you can find under: "Who is my data shared with?"

3. What is the legal basis for using my data?

- a. The data processing is necessary for the implementation of the agreement between you and Edufax

We process a large part of the personal data we process from you because the processing of this data is necessary for the performance of the service that we have agreed directly with you or with your employer. This personal data is then necessary, for example, in order to be able to give educational advice and thus to be able to draw up an EMR for you and possibly your employer.

- b. Data processing is necessary for the fulfilment of a legal obligation of Edufax

Edufax supports employers and expat families on educational issues. There are several laws that Edufax will have to comply with. Under these regulations, we are obliged to process certain personal data of you. We may also be required to provide your data to third parties for this reason.

- c. Data processing is necessary to protect Edufax' legitimate interests

We would like to offer you the best possible service. In order to do this, we process your personal data. This is the case, for example, when sending emails, visiting our website and promoting our social media channels. We always take into account your privacy interest and your data is stored anonymously as much as possible.

- d. You have expressly authorised the data processing

For everything else, we will only use your data with your explicit consent. This is the case, for example, when we want to share the EMR with your employer.

4. How is my data protected?

We value your privacy and ensure that your data is handled confidentially and with the utmost care. We have therefore taken appropriate technical and organizational security measures against loss, theft or otherwise unlawful processing of this data. In this way, we ensure that only the necessary persons have access to your data, that access to the data is protected and that our security measures are regularly monitored. Also, e-mails and other messages where (special) personal data are encrypted are sent by us.

5. How long will my data be stored?

We do not retain your data for longer than necessary to achieve the purposes set out in this privacy statement or when we must comply with legal retention periods. For the retention period of the data collected via cookies, we would like to refer you to the cookie statement.

At the end of the retention period, we delete all data that can be traced back to you. Anonymized data may be stored longer.

6. Who is my data shared with?

We do not provide your information to third parties without your prior consent, unless necessary in the context of the implementation of the agreement or we must do so on the basis of the law.

We may further provide your data to the following organizations that process this data in our assignment:

- Employer (if he meets the invoice directly): we share the (adjusted) EMR with the employer after your consent as an employee to the extent necessary for the employer. See the explanatory note below.
- School: in order to give appropriate advice, it is sometimes necessary to contact a (potential) future school and or a current school. In some of these occasions it is possible to do this anonymously, sometimes it requires the exchange of (special) personal data (for example, to determine the correct placement of a child or what support is needed). In such cases, this contact will only take place if you as a parent have explicitly given us permission to provide these (special) personal data of your child(ren).
- External ICT supplier(s): we have made written agreements with these organizations about how to handle your personal data and what they can and cannot do with it.

The employer receives an Educational Mobility Report from Edufax. It contains the same personal data as shared by the employer with Edufax. Furthermore, there are:

- Advice regarding the educational pathways of the children.
- A risk analysis regarding the educational pathways of the children.
- An overview of the educational history, current educational situation, and expected educational situation on return (educational pathways).
- Information about the children's education and/or deviations. This concerns to information about need for additional support.

7. What rights do I have with regards to data processing?

Under the GDPR, you have various rights as data subjects of data processing. These are:

A) Access, correction and deletion of your data

You can request access to the data Edufax processes about you at any time (free of charge) and have it corrected or deleted by sending a request to info@edufax.nl. To verify your identity, Edufax may ask you to send a copy of your ID that has made your BSN and passport photo invisible. Please note that your BSN may be on your ID in several places. As a result of this request for access, you can ask Edufax to correct or delete your personal data.

B) Complaint to the Dutch Data Protection Authority

Do you unexpectedly believe that we do not handle your personal data carefully? Then you can contact us via the contact details mentioned above. In addition, you have the right to file a complaint with the Dutch Data Protection Authority ("AP").

C) Objection to the processing of your personal data

It is possible to object to the processing of your personal data by Edufax, if your personal data is used for purposes other than necessary for the performance of an agreement or necessary for the fulfilment of a legal obligation. For example, you may object to the use of your personal data for marketing activities via email. You can do this by sending an email to info@edufax.nl.

If you object to the processing of your personal data necessary for the performance of our work, we consider it important to mention that without your personal data it is not possible to offer our services to you.

D) Right to data portability

In addition, you have the so-called right to data portability. This means that you have the right to obtain the personal data you have provided to Edufax in a clear form. You can also send an email to info@edufax.nl.

8. Where can I go with any additional questions?

If you have any further questions and/or comments after reading this privacy statement, please contact us via the above contact details.