

Privacy Statement for Edufax Website Visitors

This page contains the privacy statement of Edufax B.V. ('Edufax'). Edufax provides education services to employers and expat families within the context of international relocation.

This privacy statement provides information about the data that Edufax processes of the users of the websites www.edufax.nl, www.edufaxonline.nl, www.edufax-consultancy.nl, www.edufax-cdd.nl and www.edufax-cursus-en-onderzoek.nl for the purpose of its services.

As this privacy statement is subject to change, we recommend that you consult it often. This privacy statement was last amended on 20 August 2018.

1. Who is responsible for processing your personal data?

If you use Edufax's services, we process the data you provide to us. Edufax is the controller for processing your personal data under the General Data Protection Regulation ('GDPR'). This means that Edufax is responsible for what happens to your data.

We consider it our responsibility to treat your data with the utmost care and confidentiality.

You can contact us at any time if you have any questions about this privacy policy. Our details are:

Edufax B.V.
Valkenswaardseweg 3a
5595 CA Leende
Telephone +31 (0) 402047470
E-mail info@edufax.nl

We are also on the following social media channels:

YouTube <https://www.youtube.com/user/EdufaxNL>
Twitter <https://twitter.com/edufaxnl?lang=nl>
Facebook <https://www.facebook.com/EdufaxNL/>
LinkedIn <https://www.linkedin.com/company/edufax>

2. Which data are collected and for which statutory purpose?

If you use Edufax's website(s), the data you provide are automatically processed. We collect this information via cookies to gain a better understanding of the use of and to improve our website. For more information about the use of cookies, please see our cookie statement.

The following data are involved:

- Information about the browser used (type, version, screen resolution, etc.);
- IP address;
- Language preferences;
- Data related to the use of the website;
- Contact details left via the contact form.

This data processing is necessary to look after Edufax's legitimate interests. For we want to offer you the best possible service. And to do this, we process your personal data. This is the case, for example, when sending e-mails, visiting our website and promoting our social

media channels. We always consider your privacy interests and your data will be stored as anonymously as possible.

In certain cases, your data are shared with third parties. More information about this exchange of data can be found under the heading '*With whom will my data be shared?*'

3. How are my data secured?

Your privacy is of paramount importance to us and we ensure that your data are treated confidentially and with the utmost care. We have therefore adopted appropriate technical and organisational security measures against the loss, theft or otherwise unlawful processing of these data. For example, we ensure that only the necessary persons have access to your data, that access to the data is restricted, and that our security measures are regularly checked. We also encrypt e-mails and other messages containing special personal data.

4. How long will my data be retained?

We do not retain your data longer than necessary to achieve the purposes stated in this privacy statement or if we must comply with statutory retention periods. For the retention period of data collected via cookies, please refer to the cookie statement.

After the retention period expires, we delete all data that can be traced back to you. Anonymised data may be stored for longer.

5. With whom will my data be shared?

We will not provide your data to third parties without your prior consent, unless this is necessary to perform the agreement or if we are required to do so by law.

We may also forward your data to the following organisations that process these data on our behalf:

- External ICT supplier(s): we have made written arrangements with these organisations about the handling of your personal data and what they may and may not do with these data.

6. What rights do I have regarding data processing?

As the data subject of the data processing, you have various rights under the GDPR. These are:

Access to, rectification and removal of your data

You may request access to the data Edufax processes about you at any time (free of charge) and have them rectified or removed by sending a request to info@edufax.nl. Following this request for access, you may request Edufax to rectify or remove your personal data.

Complaint to the Dutch Data Protection Authority

In the unlikely event that you believe that we are not handling your personal data with care, you can contact us using the contact details above. You also have the right to submit a complaint to the Dutch Data Protection Authority (*Autoriteit Persoonsgegevens*).

Objection to the processing of your personal data

You may object to the processing of your personal data by Edufax if your personal data are used for purposes other than those necessary to perform an agreement or comply with a statutory obligation. For example, you may object to the use of your personal data for marketing activities by e-mail. You can do this by sending an e-mail to info@edufax.nl.

Should you object to the processing of your personal data when this is necessary for us to perform our work, we must point out that it will not be possible to provide our services to you without your personal data.

Right to data portability

You also have the right to data portability. This is the right to obtain personal data about you that you have provided to Edufax in a clear format. For this purpose, too, you can send an e-mail to info@edufax.nl.

7. Who can I contact with other questions?

If you have further questions and/or comments after reading this privacy statement, contact us using the contact details above.